

## Notice of Meeting

# Cabinet Member for Localities and Community Wellbeing Decisions

**Date & time**

Tuesday, 18 April  
2017 at 11.00 am

**Place**

G30, County Hall,  
Kingston upon  
Thames, KT1 2DN

**Contact**

Andrew Baird or Joss  
Butler  
Room 122, County Hall  
Tel 020 8541 7609 or 020  
8541 9702

**Chief Executive**

David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird or Joss Butler on 020 8541 7609 or 020 8541 9702**

**Elected Members**  
Mr Richard Walsh

## **AGENDA**

### **1 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **2 PROCEDURAL ITEMS**

#### **a Members' Questions**

The deadline for Members' questions is 12pm four working days before the meeting (12/04/2017).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (11/04/2017).

#### **c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **3 COMMUNITY BUILDINGS GRANT SCHEME**

To make decisions to approve or reject applications to the Community Building Grants Scheme (CBGS) for the year 2017-18.

(Pages 1  
- 42)

**David McNulty**  
**Chief Executive**  
Published: Thursday, 6 April 2017

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**SURREY COUNTY COUNCIL****CABINET MEMBER FOR LOCALITIES AND COMMUNITY WELLBEING****DATE:** 18 APRIL 2017**LEAD OFFICER:** RACHEL CROSSLEY, NEW MODELS OF DELIVERY LEAD**SUBJECT:** COMMUNITY BUILDINGS GRANT SCHEME**SUMMARY OF ISSUE:**

To make decisions to approve or reject applications to the Community Building Grants Scheme (CBGS) for the year 2017-18.

**RECOMMENDATIONS:**

It is recommended that the Cabinet Member for Localities and Community Wellbeing:

1. reviews all of the applications highlighting the ones that have been approved and the value of grants awarded up to a total value of £150,000;
2. produces a supplementary list of provisional grant awards up to the value of £23,761.82 which will be subject to further separate approval of additional funding;
3. highlights any unsuccessful applications with clear reasons why they have not been successful; and
4. gives direction to the Community Building Advisor on the next steps where a clear decision has not been reached.

**REASON FOR RECOMMENDATIONS:**

This is a tripartite grant scheme and grants are awarded for refurbishment and renovation of community buildings to widen access for community use. Any grant Surrey County Council awards requires match funding from the Borough or District Council in which the community building is located and from the applicant organisation themselves. The scheme is administered and managed on behalf of the County Council and Borough and District Councils by Surrey Community Action.

The Council has allocated £150,000 to the Community Building Grant Scheme for 2017/18. Separate approval will be sought to use the underspend from 2016/17 to increase this by £23,761.82

The scheme generates in excess of £500,000 of capital funding to renovate community build which sit at the heart of vibrant and active communities. By providing this funding there are huge benefits for the residents of Surrey in terms of community cohesion, addressing social isolation and improving the health and wellbeing of the communities.

## **Community Buildings Grant Scheme**

1. The Community Building Grants Scheme has been supported by the County Council since 1998 and offers capital grants to village halls, community centres and voluntary youth buildings. Grants can be for any general refurbishment that will improve usage and accessibility to the building such as:
  - New buildings/extensions
  - Disability access and facilities
  - Major structural work to amenities or refurbishment
  - Car parking maintenance, fencing etc
2. Community buildings sit at the heart of successful communities. By investing in them the County Council drives significant benefits for the residents of Surrey. A wide range of activities are hosted through community buildings, such as training, childcare, social programmes for older people, supporting and reaching the most vulnerable in our communities. This links in to key strategic priority areas for the Council to drive wellbeing, economic prosperity and ensure the outcomes for Surrey residents are improved.
3. The County Council has committed £150,000 to the scheme for 2017/18.
4. The scheme is a partnership between the County Council, the Borough and District Councils and applicant organisations. Any grant the County Council awards requires match funding from the Borough or District council in which the community building resides. All of the Borough and District Councils apart from Epsom & Ewell and Waverley Borough Council are part of the Scheme.
5. Community groups apply for assistance but must contribute at least a third of total project costs themselves. The organisation of the whole scheme is contracted by the County Council and Borough and District Councils to Surrey Community Action who deal with the application process, assess the schemes through site visits and background work and make recommendations to the councils.
6. It is an essential requirement of the scheme that the community halls are actively managed and marketed for the use by the wider community. The Community Buildings Advisor assesses current use and anticipated increase of use once the refurbishment has been carried out and scores against the criteria.

## **Community Buildings Grant Scheme (CBGS) 2017-18**

7. The application round for the 2017-18 scheme opened in April 2016 and closed in August 2016. **Annex A** has a breakdown of all the applications. There were twenty one applications for consideration this year which came from seven of the Borough and District areas, of these only sixteen were seen as suitable to go through for potential approval. After the applications were submitted, the Community Buildings Advisor liaised with the Borough and District Councils to carry out site visits, understand any localised issues and carry out the due diligence related to the application qualifying process, eg: is the building available for wider community use, checking their accounts and systems etc.
8. The CBGS is broadly promoted through press releases via newspapers, radio stations and on-line bulletins across the whole county. In addition to this, all community buildings and religious buildings on the CBGS database, Guildford and Southwark and wider interfaith databases were sent letters informing them of the funding round and opportunity. Adverts were also placed through national sites such as NCVO and Grantfinder.

9. In total there were 1,615 general enquiries (including issues on Governance, Charity Law, health and safety, employment issues, Trustees responsibility, Insurance) to the Community Buildings Advisory Service. Of these enquiries 358 required further work and in depth support. The table below shows which borough or district the enquiries came from:

Elmbridge	33
Epsom & Ewell	4 (not part of the scheme)
Guildford	24
Mole Valley	42
Reigate & Banstead	28
Runnymede	28
Spelthorne	0 (not part of the scheme for this year – has joined for next year)
Surrey Heath	33
Tandridge	66
Waverley	32 (not part of the scheme but pay for advice service)
Woking	63
Surrey Wide	0
OUT OF AREA	5
TOTAL:	358

10. In 2016/2017 of the 15 projects that applied, all of them were helped to access other funds with over 1,000 applications being made to other grant funders and fundraising strategies being advised on. Please see Annex B for a case study on one of the projects relating to the 2016/17
11. Following a thorough review the application and management process was updated, including the introduction of a more fit for purpose, transparent scoring criteria.
12. The Cabinet Member for Localities and Community Wellbeing wrote to Epsom & Ewell Borough Council, Spelthorne Borough Council and Waverley Borough Council inviting them to join the Scheme. Spelthorne Borough Council agreed to join the Scheme for 2017/18.

#### **CONSULTATION:**

13. Prior to the Cabinet Member's decision making meeting, local Divisional Members have been consulted by both the applicant organisation and the Community Buildings Advisor. Their support for the application is critical in enabling the Cabinet Member to make an informed decision, based on local knowledge.
14. Officers from the relevant Borough and District Councils have also been extensively engaged in the application process prior to this decision making meeting to check the viability of the proposal and to gain the Borough or District support. This again enables the Cabinet Member to have some confidence in both the credibility and suitability of the application.

#### **RISK MANAGEMENT AND IMPLICATIONS:**

15. There is a risk that the funds may not be used in the ways that have been specified or that the management board of the community building disbands before the project has been completed. To counter this, payment is only made once the work has been completed and inspected by the both the Borough/District Council officer and the Community Buildings Advisor. Also, during the application process scrutiny is given to ensure there are robust governance arrangements and policies and procedures in place that depict a well-managed community building, such as audited accounts, secondary contacts, regular site visits and financial safeguarding procedures are followed.

## **Financial and Value for Money Implications**

16. The £150,000 the County Council puts into the scheme is match funded by the relevant Borough and District Councils to provide total grant funding of £300,000. Along with the applicant organisations' funding this generates a much greater amount annually for investment in to community buildings in Surrey. On average, the scheme generates an annual investment in excess of £500,000
17. Surrey Community Action are paid a fee by Surrey County Council (SCC) of £16,000 to administer the scheme and deliver the Community Building Advice service as part of their core funding grant. The service also provided an extensive training programme from funding through the Office of the Police and Crime Commissioner and Awards for All funding. This would not be possible if the Scheme was not running and the Community Building Advisor not in place. In 2016/17 training was provided to 1,371 trustees and volunteers covering 320 buildings across Surrey.
18. The confirmed SCC funding for 2017/18 is £150,000.
19. In 2016/17 there was a scheme underspend of £23,761.82 due to one applicant withdrawal post approval and some projects spending less than projected. A separate request will be made to carry forward this underspend to increase the available grant funding. This gives a potential total funding of £173,761.82 subject to approval.
20. Annex A shows a summary breakdown of the applications. The anticipated wider capital funding generated within Surrey will be in excess of £4.5 million.

## **Section 151 Officer Commentary**

21. The Section 151 Officer (Chief Finance Officer) confirms that all material, financial and business issues and risks have been considered/addressed
22. There is an approved capital budget for 2017/18 of £150,000.
23. The service intend to request a carry forward of the 2016/17 underspend in order to increase the value of grants awarded. This request requires separate Cabinet approval as part of 2016/17 outturn reporting. Whilst the intention is for the cabinet member to notionally allocate this additional funding, this must be on a provisional basis subject to funding approval. No grant offers from this additional funding can be confirmed to applicants prior to cabinet approval of the additional funding.
24. Once grants are approved the funding will be transferred to Surrey Community Action to administer.

## **Legal Implications – Monitoring Officer**

25. The general power of competence in section 1 of the Localism Act 2011 enables the Council to make these grants as it empowers local authorities to do anything an individual may generally do. Given the Council's fiduciary duty, it is noted that processes are in place to ensure the appropriate governance of the projects and to ensure that the grants are only made once the work is properly completed.

## **Equalities and Diversity**

26. Investment in the community buildings has a positive impact across all protected groups encouraging them to participate in community life where possible and often reach the most vulnerable in our society. Grants are only successful for those organisations that demonstrate they serve the wider community and exclude no group or individual.



**Other Implications:**

27. The potential implications for the following council priorities and policy areas have been considered. Where the impact is potentially significant a summary of the issues is set out in detail below.

Area assessed:	Direct Implications:
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below
Community Resilience	Set out below
Climate change	No significant implications arising from this report
Carbon emissions	No significant implications arising from this report

28. As discussed in paragraph 6 above, by investing in community buildings there is a strong understanding the general well-being of the residents of Surrey is enhanced. The whole scheme is based on the premise that a thriving community building sits at the heart of a vibrant, successful community, offering valuable support and opportunities often to the most vulnerable in society, enhancing their health and wellbeing and building capacity and community resilience.

**WHAT HAPPENS NEXT:**

- The Community Buildings Advisor will notify successful applicants of the award where the final approval has been made at the county and local level.
- A request will be made to carry forward the underspend from 2016/17. This will be subject to an internal review process, with final requests presented to cabinet on 25 April for approval. The Community Buildings Advisor will notify unsuccessful applicants where appropriate.
- The Community Buildings Advisor will follow through necessary steps as directed by the Cabinet Member where a decision is reliant on further actions being completed.
- The Community Buildings Advisor will write to all Division Members to inform them of the outcome of the Cabinet Member Decision meeting.

**Contact Officer:**

Saba Hussain, Policy and Strategic Partnerships Manager – 0208 541 9876

**Consulted:**

Relevant Division Members

**Annexes:**

Annex A – details of the applications to 2017-18 CBGS

Annex B – Case Study of 2016-17 project

**Sources/background papers:**

N/A.

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## **Surrey Community Buildings Grant Scheme**

### **Reports for the Year 2017 to 2018**

**ANNEX A**

	LOCAL AUTHORITY AREA	Surrey Community Buildings –Tri-Partite	Total Application Amount	Amount applied from SCC	Amount applied from LA	APPROVED BY SCC	APPROVED BY LA	TRIPARTITE SCORE
1	TANDRIDGE DISTRICT COUNCIL	Lingfield and Dormansland Community Centre	£13,200	£4,400	£4,400		£4,400	67/100
2	TANDRIDGE DISTRICT COUNCIL	Lloyd Hall, Outwood	£12,000	£3,000	£3,000		£3,000	70/100
3	MOLE VALLEY DISTRICT COUNCIL	Wotton Village Hall	£4,200	£1,400	£1,400		£1,400	77.5/100
4	MOLE VALLEY DISTRICT COUNCIL	St Margaret's Church Ockley	£560,400	£40,000	£40,000		£12,000	68.5/100
5	MOLE VALLEY DISTRICT COUNCIL	Oakwood Hill Village Hall	£13,700	£4,567	£4,567		£4,567	59/100
7	MOLE VALLEY DISTRICT COUNCIL	Chart Down Community Centre	£60,000	£20,000	£20,000		£20,000	47/100
8	WOKING BOROUGH COUNCIL	St. Mary's Church	£35,308	£11,796	£11,796		£11,796	76.5/100
9	ELMBRIDGE BOROUGH COUNCIL	Sea Cadets Sunbury and Walton	£452,000	£40,000	£40,000		£40,000	81.25/100
10	ELMBRIDGE BOROUGH COUNCIL	All Saints Weston Green	£143,527.60	£40,000	£40,000		£40,000	73.25/100
11	SURREY HEATH BOROUGH COUNCIL	All Saints Church, Lightwater	£74,071	£24,071	£24,071		£15,000	74.5/100
12	SURREY HEATH BOROUGH COUNCIL	West End Bowls Club	£217,000	£36,000	£36,000		UNLIKELY TO GET APPROVAL	27.75/100
13	RUNNYMEDE BOROUGH COUNCIL	Penton Community and Social Club Limited	£22,000	£6,000	£6,000		£6,000	67/100
14	REIGATE AND BANSTEAD BOROUGH COUNCIL	Strawson Community Hall	£286,000	£18,000	£18,000		NOT APPROVED	68/100
15	REIGATE AND BANSTEAD BOROUGH COUNCIL	YMCA-EAST	£1,314,197	£20,000	£20,000		£10,000	82/100
16	REIGATE AND BANSTEAD BOROUGH COUNCIL	St Johns, Redhill	£1,645,000	£15,000	£15,000		£10,000	71/100
	OVERALL TOTAL		£4,852,603.60	£322,858	£322,858		£178,163	

**ANNEX A**

WITHDRAWN BY GROUP: means that the applicant decided not to continue with the project or it was deemed unsuccessful as it was underdeveloped or not ready to meet the requirements. They may reapply in subsequent years.

	LOCAL AUTHORITY AREA	Surrey Community Buildings – Tri-Partite	Total Application Amount	Amount applied from SCC	Amount applied from LA	APPROVED BY SCC	APPROVED BY LA
1	TANDRIDGE DISTRICT COUNCIL	St Peters Church, Limpsfield	£6,000	£2,000	£2,000	WITHDRAWN BY GROUP	WITHDRAWN BY GROUP
2	TANDRIDGE DISTRICT COUNCIL	Caterham CAB	£30,000	£10,000	£10,000	WITHDRAWN BY GROUP	WITHDRAWN BY GROUP
3	MOLE VALLEY DISTRICT COUNCIL	Dorking Golf Club	£115,000	£17,500	£17,500	WITHDRAWN BY GROUP	WITHDRAWN BY GROUP
6	MOLE VALLEY DISTRICT COUNCIL	Westcott Hut	N/A	N/A	N/A	WITHDRAWN BY GROUP	WITHDRAWN BY GROUP

**NOT ELIGIBLE**

	LOCAL AUTHORITY AREA	Surrey Community Buildings – Tri-Partite	Total Application Amount	Amount applied from SCC	Amount applied from LA	APPLICATIONS RECEIVED BY LA	APPROVED BY SCC	APPROVED BY LA
1	WOKING BOROUGH COUNCIL	Phoenix Cultural Centre	£153,000	£30,000	£30,000	YES	HAD CIF FUNDING	HAD WBC FUNDING

**Please note areas of underspend from 2016/17**

- Christ Church Community Hall grant of £3,160.00
- Walliswood £5,842.53
- Soper Hall £10,000
- Bisley Village Hall £959.29

**Total underspend £19,962.12**

**LA: TANDRIDGE DISTRICT COUNCIL-APPROVED**

**APPLICANT:** LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

**PROJECT:** Refurbishment of the Ladies toilets in order to improve the facilities

**GRANT REQUESTED:** x2 £4,400 (one from SCC and one from LA)

**PROJECT COST:** £13,200

**REPORT:** The Lingfield and Dormansland Community Centre, a company limited by guarantee, was established in 1998. It is located in Lingfield High Street and was previously a state school built in 1851. It has been extensively renovated and is well appointed with 6 let able rooms, including an IT suite. It also houses 3 voluntary organisations. They provide facilities for over 54 classes, groups, courses and community events.

Community Usage figure is 80.87%. This is an increase of 8 % since 2012.

In 2007 they were awarded x2 grants of £3,700 towards the provision of power assisted double glazed front doors, replacement of wooden flooring in main hall, refurbishment of store area off main hall.

In 2012 they were awarded x2 grants of £4,442 towards the refurbishment/replacement of the floor coverings for floors in 5 areas.

Since 2007 the building has received £16,284 worth of SCBGS of grants.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

For the year ended 31<sup>st</sup> Aug 2016 the annual expenditure is £80,303 and income is £71,298.

On the scoring under the current SCBGS criteria the application scored 67/100.

Tandridge District Council has approved £4,400 towards the project.

**RECOMMENDATION: OFFER GRANT 2 X £4,400 (ONE FROM LA AND ONE FROM SCC)**

**Subject to the following conditions:-**

- 1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.**

**County Councillor:** MICHAEL SYDNEY

**Division:** Lingfield

**Wrote:** I am very happy to support the application for funding for the lavatories in the Community Centre.

**LA: TANDRIDGE DISTRICT COUNCIL**

**APPLICANT:** LLOYD HALL OUTWOOD

**PROJECT:**

1. Completion of hard landscaping, fencing and paths around the hall to provide a proper and safe access around the perimeter of the hall.
2. Improve access for Elderly and Disabled Visitors and to the new children's play area at the rear of the hall.

**GRANT REQUESTED:** x2 £3,000 (one from SCC and one from LA)

**PROJECT COST:** £12,500

**REPORT:** The Lloyd Hall at Outwood is a registered charity and was established in 1938. It had been extensively renovated but due to subsidence in 2009 it became structurally unsafe and had to be knocked down. In 2015 it was completely rebuilt. However they had a funding shortfall to complete the hard landscaping, fencing and paths.

They provide facilities for over 14 weekly classes, groups, courses and community events. Community Usage figure is ranges from 41 to 61% because of the health and safety issues to do with the perimeter and site access. This would improve if the issues were resolved and increase overall inclusion rates.

For the year ended 31<sup>st</sup> Dec 2015 the annual expenditure is £138,690 and income is £104,617.

In 2001 they were awarded x2 grants of £4,600.

Since 2001 the building has received £9,200 worth of SCBGS of grants.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

On the scoring under the current SCBGS criteria the application scored 70/100.

Tandridge District Council has approved £3,000 towards the project.

**RECOMMENDATION: OFFER GRANT 2 X £3,000 (ONE FROM LA AND ONE FROM SCC)**

**Subject to the following conditions:-**

1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.

**County Councillor:** HELENA WINDSOR

**Division:** Godstone

**Wrote:** I will drop Karen an email supporting your bid for a Community Grant.

Wishing you good luck with the bid and compliments of the season

**LA: MOLE VALLEY DISTRICT COUNCIL**

**APPLICANT:** WOTTON VILLAGE HALL

**PROJECT:** The replacement of insecure 1960's wooden fire doors with new PVC doors to provide security, energy efficiency, disabled access and emergency evacuation

**GRANT REQUESTED:** x2 £1,400 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £4,200

**REPORT:**

Wotton Village Hall was setup in 1963. It is not a registered charity. The hall is well managed and cared for. The doors are original and have reached the end of their practical life.

They provide facilities for over 18 monthly classes, groups, courses and community events. Community Usage figure is ranges from 29 to 57% per month. The hall is under marketed as they do not have a website and have requested help. This would improve if the issues were resolved and increase overall inclusion rates.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

The building has not received any SCBGS monies before.

For the year ended 31<sup>st</sup> Mar 2015 the annual expenditure is £5413.83 and income is £6146.14.

On the scoring under the current SCBGS criteria the application scored 77.5/100.

Mole Valley District Council has approved £1,400 towards the project.

**RECOMMENDATION: OFFER GRANT 2 X £1,400 (ONE FROM LA AND ONE FROM SCC)**

**Subject to the following conditions:-**

- 1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.**
- 2. The Village Hall registers as a Charity as their income exceeds the £5,000 threshold and evidence of this is seen before the grant is released.**
- 3. Help is given to market the hall and increase inclusion rates for the community.**

**County Councillor:** HAZEL WATSON

**Division:** Dorking Hills Division

**Wrote:** I confirm my support for your application to the Surrey Community Building Grant scheme for funding to replace the original emergency exit doors. Wotton Village Hall is a very important community facility and it is essential that the emergency doors are replaced so that they are fit for purpose.



**LA: MOLE VALLEY DISTRICT COUNCIL**

**APPLICANT:** ST MARGARET'S CHURCH OCKLEY

**PROJECT:**

1. To enable St Margaret's Church to be used as a venue for wider community usage
2. To construct a new Community Room attached to the church
3. To install lavatories and a fire exit
4. To install new heating and lighting systems to comply with current standards

**GRANT REQUESTED:** x2 £40,000 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £560,400

**REPORT**

St Margaret's Church was built in the early 14<sup>th</sup> century but adapted and altered in 1873. It can accommodate gatherings of up to 250 people but it does not have any modern facilities (toilets) or appropriate emergency exits for that to be done safely. The heating system was installed over 60 years ago and the electric lights in 1947 as a memorial to those who lost their lives in World War 2.

The reasons why the Church would like to reorder would be so that the space could be used for the wider community and provide;

- Art classes
- Prayer groups
- Sunday school
- Other activities such as concerts

Other suggestions have been made to include statutory outreach and other groups as well. The current community usage is extremely low at 5% on a bad week and 15% on a good week. This is put down to the church being cold.

The application and supporting material demonstrates community benefit. However the parish is small with only 127 residents on the electoral roll.

The work proposed is subject to Mole Valley District Council Planning permission and Diocesan Faculty Procedure Approval and requires Diocesan support. The Parochial Church Council will need to provide management support for the building project as per the rules. It has also been confirmed under ecclesiastical law that a Parochial Church Council cannot legally own property and thus would be unable to take out a mortgage for the proposed work. The property is vested in the Diocese of Guildford.

The building has not received any SCBGS monies before.

For the year ended 31<sup>st</sup> Aug 2016 the annual expenditure is £57,843 and income is £37,654.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

On the scoring under the current SCBGS criteria the application scored 68.5/100.

Mole Valley District Council has approved £10,000 towards the project.

**RECOMMENDATION: OFFER GRANT 2 X £10,000 ONE FROM LA AND ONE FROM SCC**

**Subject to the following conditions:-**

- 1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.**

**County Councillor:** HELYN CLACK

**Division:** DORKING RURAL

**Wrote:** This sounds a wonderful project. Charlwood added a community room to their church with a kitchen and toilets and it has been a positive bonus to the village with many more functions taking place.

Residents in Ockley will benefit from this extra community space and it will give the church an opportunity to be widely used by the community.

I would be happy to give this my full support.

**LA:- MOLE VALLEY DISTRICT COUNCIL**

**APPLICANT:** OAKWOOD HILL VILLAGE HALL

**PROJECT:**

- 1) Installation of radiators and connection with gas-fired boiler.
- 2) Replacement of UPV windows.

**GRANT REQUESTED:** x2 £4,567 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £13,700

**REPORT:**

The Hall was an ex RAF wooden hut erected in 1946. It is situated in the very attractive but sparsely populated rural hamlet of Oakwood Hill off the A29. It also shares a large playing field area with the adjacent cricket club. They originally applied for a grant in 2008 when the hall was in a much neglected state and since then there has been four successful applications and the hall has been transformed into a comfortable and well-appointed hall. This has resulted in an increase in the number of users and in community run events. They calculate that the usage has increased from 25% in 2008, to 40% in 2014, to 31% in 2016. The drop off in usage has been put down to the hall being cold.

The hall consists of a chain of a main hall with a small stage area, storage area, male, female and disabled toilets, kitchen lobby and cleaner's storage cupboard.

In 2008-2009 they were awarded x2 grants of £15,000 towards the demolition of the existing boiler room and construction of a lumber framed extension to provide male, female and disabled toilets, entrance hall with access steps and disabled access ramp.

In 2011-2012 they were awarded they were awarded x2 grants of £20,000 towards the demolition of the existing of the existing storage area and the construction of a new enlarged storage room and meeting room including disabled access (ramp).

In 2013-2014 they were awarded x2 grants of £16,300 for the provision of a 4 metre x 5 metre extension and upgrade to the existing kitchen to include removal of asbestos and insulation improvements.

In 2015 to 2016 they were awarded x2 grants of £6,625 for the provision of Disabled access and access to the mains gas supply.

Since 2009 the building has received £115,850 worth of SCBGS of grants.

For the year ended 31<sup>st</sup> Aug 2016 the annual expenditure is £17,935.07 and income is £16,689.80.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this. The Trustees have also been told that they have to register the hall as a charity as the income and expenditure is exceeds the threshold for a voluntary and community group.

On the scoring under the current SCBGS criteria the application scored 59/100.

Mole Valley District Council has approved £4,567 towards the project.

**RECOMMENDATION: OFFER GRANT X2 £4,567(ONE FROM LA AND ONE FROM SCC)**

**Subject to the following special conditions;-**

- 1. Extra site visits are carried out to ensure that work is carried out to the specification in the application to ensure that previous non-delivery is not repeated.**
- 2. That Oakwood Hill get a copy of their lease from the Diocese.**
- 3. Oakwood Hill register as charity as they are over the threshold on income and expenditure.**
- 4. That evidence of the balance of funding is provided in writing prior to any payment of the grant.**

**COUNTY COUNCILLOR: HAZEL WATSON**

**DIVISION: Dorking Hills**

**WROTE: AWAITING REPLY**

**LA: MOLE VALLEY DISTRICT COUNCIL**

**APPLICANT:** CHART DOWN COMMUNITY CENTRE

**PROJECT:**

To improve the facilities at the centre to attract a broader community use as well as being able to hire out for private functions by:-

1. Creating a modern accessible disabled toilet and baby changing facility
2. To redecorate the centre to create a more vibrant attractive venue
3. To reorganise the club layout to move the social club back to the small hall, freeing up the larger hall for community activities

**GRANT REQUESTED:** x2 £20,000 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £60,000

**Report:**

The Social Club manages the community centre and organises the social events such as Bingo for its members. The centre is underused with a community usage rate of approximate 10% per week and not fulfilling its potential to provide a resource for the wider community. The building is in need of substantial improvement to make it a suitable venue for community events and attractive for public hire. Underuse and its run down appearance make the building a target for anti-social behaviour. The centre is rented from MVDC on a fully repairing lease.

A recent opportunity has presented itself to relook at the lease of the building and at the constitution that it operates under and how the building is serving the community. The community centre needs revitalising. It is in an area of deprivation and high need. The current governance is not fit for purpose as the social club should not be running the overall building. The person that made the SCBGS application has just been ousted from his position as a delegated treasurer due to internal politics and lack of understanding about governance. The community centre should be running the building and the social club should be on an occupational licence with an appropriate Designated Alcohol Supervisor in place.

Supported by the local community, local councillors, MVDC and SCA it is proposed to look at the lease, and recreate a venue for community activities which include youth and a public health programme as well as the other needs of the community.

At present the community usage is completely focused around the use of the social club and the sale of alcohol which is not a charitable objective of a community association.

The finances of the building have been scrutinised and need to be heavily regulated.

Also the community needs its centre with appropriate services as it is an area of deprivation.

This is an intervention approach which MVDC and SCA are doing as an initiative to stop the building becoming further dilapidated.

MVDC and SCA will be leading on this project to capacity build and regularise this project.

On the scoring under the current SCBGS criteria the application scored 47/100. This is a low score because the applicant (the delegated treasurer) has left but if the project was to go ahead the project would be managed jointly by MVDC and SCA until the Community Centre was in a regularised state.

Mole Valley District Council has approved £20,000 towards the project.

**RECOMMENDATION: OFFER GRANT X2 £20,000 (ONE FROM LA AND ONE FROM SCC)**

**Subject to conditions which will be discussed at the meeting.**

**County Councillor:** STEPHEN COOKSEY

**Division:** Dorking South and the Holmwood

**Wrote:** I am writing to you to give my support to the application from the Chart Downs Community Centre and Social Club for a grant to refurbish the club premises.

The club provides a very important social facility for the residents of the surrounding community and further afield, in a part of one of the most deprived communities in Mole Valley. However in recent years the premises have deteriorated and are now in need of significant upgrading if they are to continue to serve the community in an effective way and provide a much needed social centre for residents.

The initiative for the refurbishment comes from a core of club members who are extremely conscious of the needs of the community and who are determined to help provide a means of meeting those needs. The grant would be used to address the most pressing requirement for upgrading toilet and access facilities primarily for disabled users. If these were provided they would give a stimulus for the development of a more extensive programme of refurbishment for the building.

I recognise the important role that the club presently provides for the residents but more importantly the role that it could play in the community with improved facilities and effective management. I therefore urge support for this project from the Community Buildings Fund. A grant would go a long way to ensuring that this much-needed project becomes a reality.

Please do not hesitate to contact me if I can provide further information or support.

**LA: WOKING BOROUGH COUNCIL**

**APPLICANT:** PAROCHIAL CHURCH COUNCIL ST MARY'S CHURCH COMMUNITY HALL

**PROJECT:**

1. First floor renovation to include conversion of toilet and bathroom into toilet with washbasin and small kitchenette for users.
2. Double glazing throughout first floor
3. Removal of partition wall between copier room and boardroom to create a suitable meeting room usable space for SureStart and other community focused groups.

**GRANT REQUESTED:** X2 £11,796 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £35,308

**REPORT:**

St Mary's Church hall was founded in 1956. It consists of two buildings, the main church and the church hall. The Church hall consist of a main hall with a stage, a main lobby, with a disabled toilet and a storage room and a committee room/hall. Both halls need upgrading to maintain the community usage as it is the only facility in this area of Byfleet. The current usage is estimated at 38% for the committee room and 76% for the main hall and 0% for the first floor. The halls are very well used by a variety of groups, organisations and age groups. There is a particular emphasis on young people with toddlers and pre-school groups and 9-15 and 15-18 year olds youth groups using the church hall. The hall is available for community use at all times except Sundays when it is reserved for religious activities. However once the facilities are improved in the main church the plan is to expand the inclusion and accessibility to other age ranges and groups who need the facilities. The cost of heating the main church hall has been an issue and with the new boiler this means that the cost should come down. They also wish to install solar panels. The installation of the new kitchen and boilers and heating system from the previous grants has been a tremendous success with hall bookings increasing and enjoyment of the hall being rated high.

The Church hall wishes to take part in local Foodbank, education and other Health and Well-being projects and would like to expand on these facilities, once the building is fit for purpose.

The work proposed is subject to Diocesan faculty procedure approval (this will need confirming) but definitely requires Diocesan support and the Parochial Church Council will need to provide management support for the building project as per the rules. It has also been confirmed under ecclesiastical law that a Parochial Church Council cannot legally own property and thus would be unable to take out a mortgage for the proposed work. The property is vested in the Diocese of Guildford. The works will also require Building Regulations, there have been some discussions between the centre and the relevant authorities about what is required.

The management committee have raised some of the funding needed will need to do more fundraising and they have received extensive advice on how to do this. However, they are extremely dedicated and determined.

In 2015 to 2016 they were awarded x1 grant of £40,000 from Woking Borough Council and £20,000 from Surrey County Council for the provision.

Since 2015 the building has received £60,000 worth of SCBGS of grants.

For the year ended 31st Aug 2016 the annual expenditure is £144,694 and income is £155,109.

Woking Borough Council has approved £11,796 towards the project.

On the scoring under the current SCBGS criteria the application scored 76.5 /100.

**RECOMMENDATION: OFFER GRANT X2 £4,567(ONE FROM LA AND ONE FROM SCC)**

**Subject to the following special conditions;-**

- 1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.**

**COUNTY COUNCILLOR: RICHARD WILSON**

**DIVISION: The Byfleets**

**WROTE:** I fully support the tri-partite funding application for the next phase of the refurbishment programme for St Mary's community centre.

This centre is becoming increasingly used by church and non-church users alike from the local community especially since the new kitchen extension has been added. I was delighted to contribute some funding from my members allocation towards the kitchen equipment, a new range commercial cooker; and earlier funding for double glazed windows/doors for the main hall.

The ethos at St Mary's is to promote wide community engagement and within the village of Byfleet there are numerous volunteer run community organisations looking for space for functions and regular usage. The current building is tired and dated and needs urgent refurbishment to bring up to a standard expected nowadays by users, a good start has been made on the kitchen.

I wish the team at St Mary's all the best with this current application.



**LA: ELMBRIDGE BOROUGH COUNCIL**

**APPLICANT:** SEA CADETS SUNBURY AND WALTON

**PROJECT:** New training centre to replace the current one that is not fit for purpose

**GRANT REQUESTED:** X2 £11,796 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £452,000

**REPORT:**

The Sunbury and Walton Sea Cadets have plans to redevelop the site where there currently sit three buildings. They wish to develop the whole site to provide a single storey building that is flood resistant. The current community usage is at 76% and the plans would increase that usage further. The plans are ambitious but carefully thought out.

The Hall have some reserves in the accounts but have also been fundraising. They have raised £400k of the £452k needed. They will need to do further fundraising to cover contingency and potentially VAT costs as they still have not got VAT exemption as originally discussed. Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

For the year ended 31st Mar 2016 the annual expenditure is £65,844 and income is £72,112.

Elmbridge Borough Council has approved £40,000 towards the project.

On the scoring under the current criteria for the SCBGS the application scored 81.25/100.

**RECOMMENDATION: OFFER GRANT X 2 £40,000 (ONE FROM SCC AND ONE FROM LA)**

**Subject to the following Conditions:**

- 1. That evidence of the balance of the funding is provided in writing prior to any payment of the grant.**

**COUNTY COUNCILLOR: RACHEL I LAKE**

**DIVISION: Walton**

**WROTE:** I am pleased to write a letter in support of Sunbury and Walton Sea Cadet's request for support through the Tripartite fund as Surrey County Councillor for Walton, Elmbridge.

I am very familiar with the excellent work that the volunteers do at TS Black Swan and have seen at first hand the success they have with young people who are a credit to the community. The group is very inclusive inviting a variety of groups for example scouts, schools, the Royal British Legion and the local community to join them in their many events. I appreciate the extremely poor conditions that all the volunteers work under and the amazing work they do and flooding in 2014 only added to their problems making the need to replace their premises even more urgent.

Replacement of the premises has become critical as they are not fit for purpose and it is not possible to upgrade the post Second World War building to modern standards. I understand that hiring to support sustainability has practically ceased due to the outdated facilities.

A modern building would be a great asset to both sea cadets and the local community in building up community cohesion and creating a great place to meet.

The whole team has worked persistently for so long to achieve what they have, making substantial inroads into the amount needed to start the new building. I appreciate there is still some way to go and was delighted to hear that they have received the support of the London Marathon Trust. Through their efforts they are able to contribute £40,000 as their portion of the match funding and with support from the Tripartite fund they will almost have reached their target, an extraordinary feat in such a short period and recognises the effort put in by this hard working group of volunteers.

As a local Elmbridge Borough Councillor and Surrey County Councillor I often get asked about local venues, help for businesses and community groups. The benefits of these new premises will not only improve the opportunities for the sea cadets but will give a greater venue for the local community and create a greater local cohesion between the sea cadets and residents. The increased opportunities for social, business and community whilst not quantifiable at the stage initial conversations locally lead me to believe that an improved Thames-side facility will prove attractive locally.

This new premises could help solve many issues locally and having been the Chairman of the Elmbridge Business Network I have often been asked for reasonably priced meeting rooms with parking but the cost of hiring of hotels and the like is prohibitive for many community organisations.

Surrey County Council supports the development of younger children's groups but there is a shortage of daytime premises. I recently had considerable trouble trying to find a venue for a friend's birthday and this new hall could have served this need very well.

Sourcing regular premises for one-off events has proven difficult in this area and once the sea cadets' fundraising is complete and your new base built I can see that you will be able to become financially independent once your rental potential is reached.

I look forward to seeing the new building create ever greater success for the present and future generations of sea cadets.

This is an outstanding opportunity to provide maximum capacity at a delightful site that both cadets and other community users will enjoy for sports and leisure for many years to come and I am delighted to offer my support in recommending funding towards the new building.

Should there is anything further I can do to assist you in your efforts please do not hesitate to contact me.

**LA: ELMBRIDGE BOROUGH COUNCIL**

**APPLICANT:** ALL SAINTS WESTON GREEN, ESHER

**PROJECT:**

1. Renovations to Kitchen, Males toilets, Female toilets and accessible Toilet
2. Installation of new access door and entry system
3. Installation of acoustic doors and soundproofing measures to reduce background noise and increase usability of space.
4. Replacement of all windows with sound reducing double glazing
5. Installation of IT network, Wi-Fi etc.
6. Installation of cavity wall insulation
7. Installation of Solar PV Panels
8. Installation of CCTV
9. Replacement of all signage with RNIB recommended signage
10. General building works replacing inaccessible fire exit.
11. Replacement of all lighting with RNIB compliant and LED.

**GRANT REQUESTED:** X2 £11,796 (one from SCC and one from LA)

**PROJECT COST:** £143,527.60

**REPORT:** All Saints Church, Weston Green was originally built in 1939 before the outbreak of the Second World War. It became a grade two listed building in 1997. The Church and Church Hall are the only hireable spaces in the Village of Weston Green.

It currently hosts every single uniformed organisation in the area (Beavers, Cubs, Scouts, Explorers, Rainbows, Brownies and Guides) as well as a mother and toddler group. It also hosts a children's dance school, a performing arts school, yoga, Pilates and tai chi as well as Residents Association meetings, the University of the Third Age and events for local charities. The area used to have five public houses but there are now only two as economic conditions have worsened. The two remaining pubs do not have function rooms for hire. As the only hireable space they now host most of the birthday parties for local families as well as anniversary parties. It has a very high occupancy rate with current usage at 77% and they hope to increase usage to 87% once the work is completed. On discussions the aim would be to increase inclusivity and disabled access for different users and they are keen to develop a marketing plan to encourage this development.

The proposed works are allowed within permitted development and require building regulations. The Hall have had preliminary discussions with the planning department and started the process.

The work that is proposed is completely separate from the church building and will not be subject to the Diocesan Faculty procedure or approval. It has also been confirmed that under ecclesiastical law a Parochial Church Council cannot legally own property and thus would be unable to take out a mortgage for the proposed work. The property is vested in the structure of the Diocese of Guildford.

In 2014 to 2015 they were awarded x2 grant of £3,590 for car park resurfacing, marking out disabled bays and other bays, replacement lighting.

Since 2014 the building has received £7,180 worth of SCBGS of grants.

The Hall have some reserves in the accounts but have also been fundraising. They will need to do further fundraising. The hall is actively fundraising but needs some help and guidance about specific grants. Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

For the year ended 31<sup>st</sup> Dec 2015 the annual expenditure is £211,158 and income is £206,455.

Elmbridge Borough Council has approved £40,000 towards the project.

On the scoring under the current criteria for the SCBGS the application scored 73.25/100.

**RECOMMENDATION: OFFER GRANT X 2 £40,000 (ONE FROM SCC AND ONE FROM LA)**

**Subject to the following Conditions:**

- 2. That evidence of the balance of the funding is provided in writing prior to any payment of the grant.**

**County Councillor: PETER HICKMAN**

**Division: DITTONS**

**Wrote:** I am fully supportive of this project. The Church Hall is the centre of many activities in Weston Green and the refurbishment will make it much more user friendly and provide up to date facilities for the Hall. I believe that you have received the project objectives from Revd. Philip Johnson so I will not repeat them.

Please give your full support to the Project in order to build on the superb work undertaken by the Church in enhancing community use.

**LA: SURREY HEATH BOROUGH COUNCIL**

**APPLICANT:** ALL SAINTS CHURCH LIGHTWATER

**PROJECT:**

1. Refurbishment of the existing toilet facilities to extend the life of the toilets by 15-20 years.
2. Refurbishment of the Kitchen facilities.

**GRANT REQUESTED:** X2 £24,071 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £74,071

**REPORT:**

The Hall is the largest of the two in Lightwater and is extensively used by the residents and the surrounding area. It has a community usage figure of 71% with over 2,400 people using the facility each month. There 37 regular groups who use the Hall from Uniformed organisations through to Alcoholics Anonymous.

The kitchen is not up to current health and safety standards and the toilets are looking tired and shabby.

The work that is proposed is completely separate from the church building and will not be subject to the Diocesan Faculty procedure or approval. It has also been confirmed that under ecclesiastical law a Parochial Church Council cannot legally own property and thus would be unable to take out a mortgage for the proposed work. The property is vested in the structure of the Diocese of Guildford.

The Hall have some reserves in the accounts but have also been fundraising. They will need to do further fundraising. Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

For the year ended 31st Dec 2015 the annual expenditure is £153,600 and income is £155,718.

Surrey Heath Borough Council has approved £15,000 towards the project.

On the scoring under the current criteria for the SCBGS the application scored 74.5/100.

**RECOMMENDATION: OFFER GRANT X 2 £15,000 (ONE FROM SCC AND ONE FROM LA)**

**Subject to the following conditions:-**

1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.

**COUNTY COUNCILLOR: ADRIAN PAGE**

**DIVISION: Bisley, West End, and Lightwater**

**WROTE:** I understand that Pam Newman and the team at Lightwater All Saints Church Hall have made a grant application. As Surrey county Councillor for Lightwater I would like to support the application.

Can you indicate if there is any form that needs to be completed by me to endorse the application?

**LA: SURREY HEATH BOROUGH COUNCIL**

**APPLICANT: WEST END BOWLS CLUB**

**PROJECT:**

1. To extend the main hall to accommodate two short mats,
2. Extend the club use to 12 months of the year
3. Diversify usage to include more community use for both for sport and community activities

**GRANT REQUESTED: X2 £36,000 (one from SCC and one from LA)**

**TOTAL PROJECT COST: £217,000**

**REPORT:**

West End Bowls Club was formed in 1996.

The group provides bowling facilities for the summer period.

They were asked extensively how they were going to open up the community facility to the wider community and would it be available for hire 4 evening and 3 days a week? No answer has been given to the question.

No quotes for the building works have been given. This has been chased repeatedly.

Information about the project has not been forthcoming.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

For the year ended 5<sup>th</sup> Nov 2015 the annual expenditure is £19,813.83 and income is £22,726.03.

On the scoring under the current SCBGS criteria the application scored 27.75/100.

Surrey Heath Borough Council has not approved this project.

**RECOMMENDATION: NO GRANT IS OFFERED.**

**COUNTY COUNCILLOR:**

**DIVISION:**

**WROTE: AWAITING REPLY**

**LA: RUNNYMEDE BOROUGH COUNCIL**

**APPLICANT:** PENTON COMMUNITY AND SOCIAL CLUB LIMITED

**PROJECT:** Refurbishment of Male, Female and Disabled toilets

**GRANT REQUESTED:** x2 £6,000 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £22,000

**REPORT:** Penton Community and Social Club Limited opened in September 1996 and registered as a charity in 1998 and then as a charity and a company limited by guarantee in 2004. It is built out of recycled portable cabins and the work is essential to extend the life of this part of the building from 5 years to 25 years. 15% of the members are disabled and 70% are over 65 years. The current building usage stands at 71% but they are hoping this will increase as the potential work will make the building more attractive and easier to use for individuals with mobility problems.

The accounts show that they have the third of the funding available but will be actively fund raising and advice has been given. The social club own the leasehold of the building but the freehold of the land is owned by Berkeley Homes who own the rest of the site. There is currently five years left on the lease but the management committee are in the process of negotiating a new lease for 10 years. They have had a rolling lease for the previous two 10 year leases.

The social club was used as an emergency reception centre during the two periods of flooding in January 2014 and provided exceptional support to a vulnerable community. The club sits in a quite an isolated area and provides a focal point for the community and runs numerous activities for the local community from bowls to bingo to the local church.

The proposed works are allowed within permitted development and require building regulations. The centre have had preliminary discussions with the planning department and started the process. The centre have some reserves in the accounts but have also been fundraising. They will need to do further fundraising. The centre is actively fundraising but needs some help and guidance about specific grants. Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

In 2015 to 2016 they were awarded x2 grant of £7,833.33 for the provision of Maintenance free thermo-cladding and boarding.

Since 2015 the building has received £15,666.66 worth of SCBGS of grants.

For the year ended 31<sup>st</sup> March 2016 the annual expenditure is £162,298 and income is £154,331.

Runnymede Borough Council has approved £6,000 towards the project.

On the scoring under the current criteria for the SCBGS the application scored 67/100.

**RECOMMENDATION: OFFER GRANT X 2 £6,000 (ONE FROM SCC AND ONE FROM LA)**



**Subject to the following Conditions:**

- 1. That evidence of the balance of the funding is provided in writing prior to any payment of the grant.**
- 2. That the community centre regularises the constitution and roles of Trustees and Company Directors at its next AGM and understand the governance of the Charity and Trading Arm clearly.**

**County Councillor: CHRIS NORMAN**

**Division: CHERTSEY**

**Wrote:** I am writing in support of the Club's endeavours in seeking funding for works to the toilets in the clubhouse. Knowing the building as I do, I can understand the need to refurbish the toilets up to a modern day standard.

The Social Club serves the community around Penton Park in many useful ways, as a friendly gathering place for social occasions, as a Community centre, as a polling station, as a church and, importantly as a centre for assistance in the winter of 2014 flooding event. I am sure you can expand on the many uses that the building is put to.

I hope that the funders you are approaching to assist can see the worth I supporting this very beneficial building to the community around Penton Park, and can assist you and your members with this very worthwhile project.

**LA: REIGATE AND BANSTEAD BOROUGH COUNCIL**

**APPLICANT:** STRAWSON COMMUNITY HALL

**PROJECT:**

To completely rebuild the hall following an arson attack on the 18<sup>th</sup> May 2015 which destroyed the building completely.

**GRANT REQUESTED:** x2 £18,000 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £286,000

**REPORT:**

The building is owned by Surrey County Council and is leased to the Charity Strawson hall. The is currently 21 years to run on the lease. They are a registered charity established in 1995. In 2013 they had just finished major refurbishments which were part funded by the SCBGS. In 2015 they were the unfortunate victims of an arson attack. The building was underinsured and although the insurance company paid out 100% of the claim this left a shortfall for the rebuild of £54,000. Also it was suggested to them by Surrey County Council that a pre-school be put on the back of the building to provide a purpose built area. This funding was applied for and then not granted. The project has been costed and re-costed a few times.

Advice has been given to the Trustees on fundraising and they have been given extensive advice on how to do this.

In 2010 to 2011 they were awarded x2 grant of £9,660.50 to completely refurbish the hall.

Since 2011 the building has received £19,321.00 worth of SCBGS of grants.

The project did have planning permission for one design but has just had to reapply since the SCC Early Years Project has been scrapped.

For the year ended 31<sup>st</sup> March 2016 the annual expenditure is £15,724 and income is £19,584.

Reigate and Banstead Borough Council has yet to approve monies towards the project.

On the scoring under the current criteria for the SCBGS the application scored 68/100.

**RECOMMENDATION: NO GRANT IS OFFERED.**

**COUNTY COUNCILLOR: KAY HAMMOND**

**DIVISION: Horley West, Salfords and Sidlow**

**WROTE:** Councillor Kay Hammond is fully supportive of the bid made by Mr Doug Kilborn on behalf of the Strawson Hall Management Committee for funding to support the rebuilding of Strawson Hall following the devastation caused by an arson attack. The Hall was well used by the local community particularly by a pre-school.

**LA: REIGATE AND BANSTEAD BOROUGH COUNCIL**

**APPLICANT: YMCA-EAST**

**PROJECT:**

1. To refurbish the YMCA Sports and Community Centre in Redhill
2. To build an extension to incorporate an Inclusive Sports Facility

**GRANT REQUESTED:** x2 £18,000 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £1,314,197.00

**REPORT:**

The YMCA East Surrey was formed in 1871 and registered as a charity in 1999. The Sports and Community centre was built in 1993 and has around 1,400 members almost half of whom have a disability or serious health condition, or are in receipt of benefits or are on low income.

In 2015 to 2016 2,599 people used the centre to take part in health and fitness activities making around 80,000 visits. 1,487 children benefited from the holiday and after school and recreational clubs. In addition, the Exercise Referral programme supported over 500 people with health condition and the community supports programmes supported 870 people with disabilities.

Remodelling the Centre and building the new Inclusive Sports Centre will allow the YMCA to increase our service provision in three key areas: disability sport, exercise referral and health promotion. The YMCA will be able to increase their capacity to offer an extra 70 additional sessions per week supporting 1,300 extra people to make 42,000 visits per year. The

Advice has been given to the Fundraising and Development Manager on potential sources of Capital funding and they have been given extensive advice on how to access this. They have secured over £1.8m in grant funding.

The building has not received any SCBGS monies before.

For the year ended 31<sup>st</sup> Mar 2015 the annual expenditure is £2,934,278 and income is £2,978,060.

Reigate and Banstead Borough Council has yet to approve the project.

On the scoring under the current criteria for the SCBGS the application scored 82/100.

**RECOMMENDATION: OFFER GRANT 2 X £10,000 (ONE FROM LA AND ONE FROM SCC)**

**Subject to the following conditions:-**

1. That evidence of the balance of funding is provided in writing prior to any payment of the grant.

**COUNTY COUNCILLOR: BARBARA THOMSON**

**DIVISION: Earlswood and Reigate South division**

**WROTE:** I am writing in support of YMCA East Surrey's application to the Surrey community Buildings grant Scheme for the refurbishment of their Sports and community centre in Princes Road, Redhill. I am aware of the work of the YMCA at this centre, particularly supporting local children and young people and those in need of enhanced support.

YMCA east Surrey are proposing to refurbish the existing centre alongside building an extension – the Inclusive Sports Facility – to it. The new combined facility will allow them to increase their focus on providing health and wellbeing activities to people with disabilities, long term health conditions and the elderly. This will help those who tend to be the most inactive, but who would benefit the most from increased physical activity.

I have been informed of their plans and I am fully supportive of the project, which will reach an additional 1,300 people in the local area with their services in disability sports, exercise referral and health promotion.

**LA: REIGATE AND BANSTEAD BOROUGH COUNCIL**

**APPLICANT:** ST JOHNS REDHILL

**PROJECT:** To fit out a new building

**GRANT REQUESTED:** x2 £15,000 (one from SCC and one from LA)

**TOTAL PROJECT COST:** £1,645,000

**REPORT:** The community centre will become the new hub of St John's Church and community work. The shell of the building has already been completed in phase one. Phase two is the fitting out of the building. The community centre will provide community facilities for over 5,000 residents of the parish of Meadvale and St Johns, Earlswood and Whitebushes where there is a mixture of need, including young people and those in vulnerable groups. The centre aims to provide services to Families in crisis, Homelessness, Children and Youth, Nursery provision, Elderly provision and other provision such as Narcotics Anonymous and other groups.

The work proposed has full Diocesan faculty procedure approval and support of the Parochial Church Council will need to provide management support for the building project as per the rules. It has also been confirmed under ecclesiastical law that a Parochial Church Council cannot legally own property and thus would be unable to take out a mortgage for the proposed work. The property is vested in the Diocese of Southwark. The works have full planning permission.

The management committee have raised some of the funding needed will need to do more fundraising and they have received extensive advice on how to do this. However, they are extremely dedicated and determined.

The building has not received any SCBGS monies before.

For the year ended 31<sup>st</sup> Dec 2015 the annual expenditure is £191,085 and income is £448,888.

Reigate and Banstead Borough Council has yet to approve the project.

On the scoring under the current criteria for the SCBGS the application scored 71/100.

**RECOMMENDATION: OFFER GRANT 2 X £10,000 (ONE FROM LA AND ONE FROM SCC)**

**Subject to the following conditions:-**

2. That evidence of the balance of funding is provided in writing prior to any payment of the grant.

**COUNTY COUNCILLOR: NATALIE BRAMHALL**

**DIVISION: Redhill West and Meadvale Division**

**WROTE:** The above Church which is situated within my County Division, is in the process of building a multi purpose centre alongside the Church. As a longstanding Reigate and Banstead Borough Councillor and a former member of the Planning Committee, I am incredibly pleased that after finally receiving planning permission the Church is some way to achieving their aspirations of providing a building that is in keeping with the Church, but will provide up to date facilities for their congregation which includes the very young and the elderly.

The Church is now seeking extra funding to complete the project, and as County Councillor I would like to wholeheartedly support their application.

**LA: TANDRIDGE DISTRICT COUNCIL**

**APPLICANT: ST PETERS CHURCH, LIMPSFIELD**

**WITHDRAWN AS PROJECT NOT READY TO PROCEED**

**PROJECT:**

- 1) To bring kitchen and toilets up to standard for hiring**
- 2) Make over Lounge and saloon**
- 3) Refurbish dressing rooms**

**GRANT REQUESTED: 2 x £2,000 (one from SCC and one from LA)**

**TOTAL PROJECT COST: £6,000**

**RECOMMENDATION: NO GRANT IS OFFERED.**

**LA: TANDRIDGE DISTRICT COUNCIL**

**APPLICANT: CATERHAM CITIZENS ADVICE BUREAU**

**WITHDRAWN AS PROJECT NOT READY TO PROCEED**

**PROJECT: UNSPECIFIED**

**GRANT REQUESTED: 2 x £10,000 (one from SCC and one from LA)**

**TOTAL PROJECT COST: UNSPECIFIED**

**RECOMMENDATION: NO GRANT IS OFFERED.**



**LA: MOLE VALLEY DISTRICT COUNCIL**

**APPLICANT: DORKING GOLF CLUB**

**WITHDRAWN AS PROJECT NOT ELIGIBLE UNDER MOLE VALLEY DISTRICT  
COUNCIL AND SURREY COUNTY COUNCIL RULES FOR COMMUNITY USAGE**

**PROJECT: To provide public toilet facilities for the general public who are walking  
the Deepdene Trail.**

**GRANT REQUESTED: 2 x £35,000 (one from SCC and one from LA)**

**TOTAL PROJECT COST: £131,000**

**RECOMMENDATION: NO GRANT IS OFFERED.**

**LA: MOLE VALLEY DISTRICT COUNCIL**

**APPLICANT: WESTCOTT HUT**

**WITHDRAWN BY APPLICANT**

**PROJECT:**

- 1) To provide new flooring and decoration to a new dance studio**
- 2) Refit the small kitchen to domestic use level**
- 3) Upgrade larger kitchen to commercial use level**

**GRANT REQUESTED: 2 x £12,000 (one from SCC and one from LA)**

**TOTAL PROJECT COST: £36,000**

**RECOMMENDATION: NO GRANT IS OFFERED.**

**LA: WOKING BOROUGH COUNCIL**

**APPLICANT: PHEONIX CULTURAL CENTRE**

**WITHDRAWN AS PROJECT NOT ELIGIBLE UNDER WOKING BOROUGH COUNCIL AND SURREY COUNTY COUNCIL RULES FOR DOUBLE FUNDING.**

**PROJECT:**

- 1) To provide an accessible funding venue for people of Woking from all wards, backgrounds and abilities to enjoy live music and cultural activities.
- 2) To install a sound deck and system to enable to stage live music gigs
- 3) To make stage accessible for disabled artists.
- 4) To refurbish the room next to the stage for multi-use as a small workshop area/reception room for artists break out room for workshops.
- 5) To decorate hall way to make a daytime entrance for the public that is open, inviting and easily accessible.

**GRANT REQUESTED: 2 x £30,000 (one from SCC and one from LA)**

**TOTAL PROJECT COST: £153,000**

**REPORT: The project has already received £20,000 funding from Woking Borough Council. The project then received funding from Community Infrastructure Fund and received a grant of £30,000. Under the rules around double funding this makes the project now ineligible for the tripartite scheme.**

**RECOMMENDATION: NO GRANT IS OFFERED.**

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Case Study

St Giles Project- Parish Dell Project

Site Visit 22<sup>nd</sup> September 2014 to assess the application. X2 grants of £20k awarded.



Site Visit 13<sup>th</sup> July 2015 as there was problems as the foundations had to be reinforced and dug deeper costing an extra £80,000. This meant extra fund raising.



The opening ceremony on Sunday the 17<sup>th</sup> April 2016



Overall the project cost £2.4 million pounds. The following slide shows the demographic of how the finances for the project worked out. The Community Building Advisor helped them access the grants and helped the fundraising team apply for over 100 different sources of funding.

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Budget, Case for Support & Funding Research

Planning a Successful Capital Campaign

